

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER  
JULY 26, 2016**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, July 26, 2016, in the Council Chambers of City Hall located at 610 Main Street.

**CALL TO ORDER**

In the absence of Mayor Terry Seitz, Board member Timothy Bell served as presiding officer. Bell called the meeting to order at 8:00 a.m.

**ROLL CALL**

Clerk-Treasurer Juanita Boehm then called the roll:

Mayor Terry Seitz	Absent
Board member Timothy Bell	Present
Board member Nancy Eckerle	Present

Also present were Police Chief J. Michael Bennett, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm. Street Commissioner Jeffrey Theising and Director of Community Development and Planning Darla Blazey were absent.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. Two of the three board members were present, which is a majority; therefore, there was a quorum for the meeting.

**PLEDGE OF ALLEGIANCE**

Timothy Bell invited all those present to join him in reciting the Pledge of Allegiance.

**APPROVAL OF THE MINUTES**

The board members examined the minutes of the regular meeting held on July 12, 2016. Thereafter, a motion was made by Nancy Eckerle and seconded by Timothy Bell to approve the minutes as presented. Motion carried 2-0.

**FRIENDS OF THE POOR WALK**

Kayla Dooley, representing St. Vincent DePaul Jasper District, asked permission to use Bohnert Park on Saturday, September 10, 2016 from 8:00 a.m. to noon for the St. Vincent DePaul Friends of the Poor Walk that begins at 9:00 a.m.

A motion was made by Timothy Bell and seconded by Nancy Eckerle to approve the St. Vincent DePaul Friends of the Poor Walk on September 10, 2016 from 8:00 a.m. to noon. Motion carried 2-0.

## **HIGH WEED COMPLAINTS**

Fire Chief/Code Enforcement Officer Kenneth Hochgesang reported to the board the names of property owners and the locations that have been cited under 5.12.040 weed removal/notice. The names and locations are as follows:

Owner: Doug Leistner  
Location: 817 Margaret Drive

Owner: Shane and Melissa Daughtery  
Location: 1415 Greene Street

## **REPORTS**

Timothy Bell reminded the public that preparation for the Strassenfest is going on downtown and they should use extra caution when driving in that area.

City Attorney Renee Kabrick reported that the Indiana National Guard has tentative plans to land a helicopter at the Parklands on August 24, 2016. They will notify the City of the exact date and time.

Fire Chief Kenneth Hochgesang presented copies of the following reports; the quarterly fire department activity report, the fire department fuel and maintenance report, and the monthly code enforcement report.

City Engineer Chad Hurm gave an update on the storm sewer projects in Golden Acres II and in College View Estates.

Police Chief J. Michael Bennett previously distributed copies of the monthly police activity report.

Bennett publicly acknowledged the support and gratitude the police department has received from the community.

Assistant Street Commissioner Scott Eckerle gave an update on the LiquidRoad projects and on the street paving projects.

## **SIDEWALK REPLACEMENT PROGRAM**

As part of the City's sidewalk replacement program, City Engineer Chad Hurm asked permission to replace the sidewalk adjacent to Parker Park at 9<sup>th</sup> and Mill Streets. He will work with the street department to determine if the entire area needs to be replaced or if some of the current sidewalk can remain. The estimated cost for the entire area including sidewalk, curb ramps, and ADA ramps is \$10,917.25.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to accept the proposal as presented. Motion carried 2-0.

## **STUDY 12<sup>TH</sup> AVE AND KIMBALL BLVD INTERSECTION**

City Engineer Chad Hurm said Kimball is requesting the stop signs on 12<sup>th</sup> Avenue at the 12<sup>th</sup> Avenue and Kimball Blvd intersection be removed. Currently

this is a 4-way stop intersection. Hurm asked permission to proceed with a traffic study in this area and have the traffic committee come back with a recommendation.

It was noted that 12<sup>th</sup> Avenue is heavily traveled when there are ball games at the nearby sports complex and when doing the traffic study one must take into consideration that the ball season is coming to an end.

A motion was made by Timothy Bell and seconded by Nancy Eckerle to proceed with the study at the 12<sup>th</sup> Avenue and Kimball Blvd intersection. Motion carried 2-0.

### **CVSA CONFERENCE**

Police Chief J. Michael Bennett asked permission to allow Detective Sgt. Jeremy Lee to attend the CVSA [Computer Voice Stress Analysis] Advanced Examiners Certification conference in Orlando, Florida from January 9-13, 2017. The cost for the registration is \$545.00.

A motion was made by Timothy Bell and seconded by Nancy Eckerle to allow Jeremy Lee to attend the 2017 CVSA conference in Orlando, Florida for \$545.00. Motion carried 2-0.

### **BISON ON DISPLAY**

Indiana is celebrating its bicentennial in 2016. As part of the bison-tennial project, City Attorney Renee Kabrick said ROJAC is asking permission to display a painted fiberglass bison near the German American Boulevard wall for several weeks. The bison will be mounted on a platform that will be affixed in the ground.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to allow the bison to be on display near the German American Boulevard wall. Motion carried 2-0.

### **SCHOOL RESOURCE OFFICER AGREEMENT**

A school resource officer agreement between the City of Jasper and the Greater Jasper Consolidated School Corporation was presented. The agreement is for the period August 1, 2016 to August 1, 2017.

The City pays the expenses for the officer and the school agreed to pay the City 70% of those expenses. The officer spends time each week working for the school as a school resource officer and certain hours working for the Jasper Police Department. This is the third year for such an agreement. In the past two agreements the school agreed to pay 40% of the expenses and in this agreement the school wants to increase the hours the SRO works and will pay 70% of the expenses.

A motion was made by Timothy Bell and seconded by Nancy Eckerle to approve the school resource officer agreement. Motion carried 2-0.

### **PLANNING WORKSHOP SETTLEMENT OFFER**

City Attorney Renee Kabrick said this board met in executive session prior to this meeting to discuss a formal settlement offer the City received from the Planning Workshop.

Kabrick asked permission to proceed with the acceptance of the last proposal provided by the Planning Workshop.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to accept the last offer from the Planning Workshop. Motion carried 2-0.

### **COUNCIL ON FOUNDATIONS LEASE AGREEMENT**

City Attorney Renee Kabrick presented a lease agreement between the City of Jasper and the Council on Foundations so Brad Ward can rent office space in city hall for \$100 per month. The agreement terminates December 31, 2016 but it can be renewed.

A motion was made by Timothy Bell and seconded by Nancy Eckerle to approve the month-to-month agreement with the Council on Foundations for \$100 per month. Motion carried 2-0.

### **STREET CLOSING**

City Attorney Renee Kabrick said after the last meeting, Chad Barth with Jasper Chair Company asked permission to close a section of East 8<sup>th</sup> Street near the intersection of Fairview Avenue on Saturday, July 23, 2016 from 8:00 a.m. to 10:00 a.m. and on Tuesday, July 26, 2016 from 7:00 a.m. to 2:00 p.m. so they can install new production equipment. After meeting with certain City personnel, Mayor Seitz authorized the closures. Kabrick said the mayor is now seeking formal approval of the request.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to approve the street closings for Jasper Chair. Motion carried 2-0.

### **ACCEPT LAND PARCEL**

City Attorney Renee Kabrick said several years ago when ROJAC deeded some land in the train depot area to the City, a small parcel was missed. They are now transferring that parcel to the City and the board needs to accept that deed.

A motion was made by Timothy Bell and seconded by Nancy Eckerle to accept the deed for the parcel of land from ROJAC to the City of Jasper. Motion carried 2-0.

### **OUTSIDE COUNSEL**

City Attorney Renee Kabrick asked permission to seek outside counsel for the final review of the changes made to the unified development ordinance. She would like to hire Attorney John Molitor for an amount not-to-exceed \$1920.

A motion was made by Timothy Bell and seconded by Nancy Eckerle to approve final legal review of the unified development ordinance for an amount not-to-exceed \$1920. Motion carried 2-0.

Kabrick then asked permission to seek outside counsel from someone that specializes in utilities to review a utility ordinance regarding utility customer deposits. She would like to use Attorney Nicholas Kile with Barnes and Thornburg for an estimated amount between \$1000 and \$5000.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to approve hiring outside counsel to review the utility deposit ordinance for \$1000 to \$5000. Motion carried 2-0.

It was recommended that Kabrick also present this matter to the Utility Service Board.

### **HBM 60<sup>TH</sup> ANNIVERSARY**

Kim Lottes with Hoosier Business Machines said their business is celebrating its 60<sup>th</sup> anniversary this year. They plan to have a celebration event in their parking lot located on the southeast corner of 9<sup>th</sup> and Main Streets on Friday, September 9, 2016 from 3:00 p.m. to 10:00 p.m. Because they plan to place a fence around the lot, the fence might encroach on the adjacent sidewalk. Lottes said the sidewalk will not be closed off. She asked permission to allow the fence to temporarily encroach on the sidewalk.

A motion was made by Timothy Bell and seconded by Nancy Eckerle to approve Hosier Business Machine's 60<sup>th</sup> anniversary event on September 9, 2016 from 3:00 p.m. to 10:00 p.m. with respect to the encroaching on the sidewalk with the fencing. Motion carried 2-0.

**ADJOURNMENT.** There being no further business to come before the board, a motion was made by Nancy Eckerle and seconded by Timothy Bell to adjourn the meeting. The motion carried 2-0 and the meeting adjourned at 8:48 a.m.

The minutes were hereby approved \_\_\_\_ with   X   without corrections or clarification this 9<sup>th</sup> day of August, 2016.

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**Mayor Terry Seitz, Presiding Officer**

**Attest:** \_\_\_\_\_  
**Juanita S. Boehm, Clerk-Treasurer**